

Archives & Records Center

Parent/Guardian Public Request for Sacramental Certificate from Diocesan Archives

To request a certificate for your child, please fill out the following fields:

Name of Child: _____ Date of Birth: _____

Date of Sacrament: _____

Parish: _____ Parish Location: _____

If you are unaware of what parish the event took place in, be as specific as possible in regard to the location or neighborhood. Furthermore, 'Pittsburgh,' is too general of a location – please narrow that down to a city neighborhood, like 'Bloomfield', 'Uptown', or 'South Side,' for example.

Type of certificate (circle): Baptism First Communion Confirmation

Father's Name: _____

Mother's Name (include maiden name): _____

Phone Number or Email Address (in case we need to contact you): _____

Your Signature: _____

Please provide a copy of your photo ID below (or on an attached paper):



Please mail this completed document, *along with a self-addressed stamped envelope to:*

Archives and Records Center
Diocese of Pittsburgh
1050 Logue St.
Pittsburgh, PA 15220

All fields must be filled out and mailed with a *self-addressed stamped envelope* in order for the request to be processed.

To be filled in by the Archives

Action taken: Certificate Sent on _____

Requestor informed on _____ that record not found